SHORTCUT SHEET

TIMEPAD

The TimePAD is a portable clock, alarm, recorder, and reminder all in one. You can record 5 messages of up to 60 seconds long.

CLOCK FUNCTIONS

Setting Current Time

Hour
1. Press S1 button located on the top of the unit once.
2. Press S2 until you reach the desired hour indication.

Minute
1. Press S1 again. The minute indicator will flash.
2. Press S2 until you reach the desired minute indication.

Day
1. Press S1 again. The day will flash once.
2. Press S2 until you reach the desired day.

12 or 24 Hour
1. Press S1 again. The 12 hour indicator will flash.
2. For military time, press S2 to change to 24 hour indication, then press S1 to go back to current time.

Setting the Alarm Clock

1. Press **TIME** button **twice**.
2. Press **TIME** again to scroll the hours. Once you have reached desired hour setting, let go of TIME button, **wait 3 seconds** until minutes start to flash. Press **TIME** again until you reach the desired minute setting, then **let go for 3 seconds** until day indicator appears, then press **TIME** button until desired day setting is reached.
3. Once set, a bell will appear on the LCD clock.
4. To erase alarm setting, press **TIME twice** and **RECORD once** quickly.
5. To view an alarm setting on LCD, **press and hold TIME for 3 seconds**.

MEMO FUCTIONS

Recording a message
1. Press **RECORD** once.
2. Within 3 seconds, press any **MEMO NUMBER** (1 to 5) and hold down while speaking into the microphone located between the TIME and RECORD buttons.
   a. While you are recording a memo, you will see a memory countdown sequence appear on the LCD screen that indicates the amount of recording time left on the chip. The red LED will be lit during recording operation only.
   b. Total recording capacity is 72 seconds, to be used, as you wish, between the 5 numbered MEMO buttons.

Playback
Press and hold, for 3 seconds, the **MEMO NUMBER** corresponding to the memo recorded.

Erasing a particular memo
Press **RECORD** button, then within 3 seconds, press the desired **MEMO NUMBER** quickly with a jab-like motion. Successful erasure will be indicated by a beep sound.

To set automatic playback of a memo (After recording your message)
1. Press **TIME** and then within 3 seconds press the **MEMO** button corresponding to the memo you wish to playback at a particular day and time. (You will see the Hour indicator Flashing).
2. Pres **TIME** again within 3 seconds to scroll to the desired hour, then let go. (You'll have 3 seconds to change your mind and continue scrolling before the unit moves onto the minute setting).
3. Press **TIME** again until you have set the minutes. **Wait 3 seconds**.
4. Press **TIME** again until you have set the day. Playback is set.

To verify an auto playback setting
Hold down the **MEMO NUMBER** and you will see the auto play setting appear on the LCD clock.

PRODUCT INFORMATION

Contact Information: Attainment Company.
PO Box 930160
Verona, WI 53593-0160
(800) 327-4269
www.attainmentcompany.com

Pricing: $29.00

Edited (Created) by Tony Arnt, SWAAAC, 4/20/2004

For more SWAAAC Shortcut Sheets, go to www.swaaac.org, click on **AT Loan Bank** and then click on **Shortcut Sheets**. Would you like a Shortcut Sheet that doesn't exist? Contact the WesTAC office at (970) 248-0876 or carrie.foster@uchsc.edu.

cde Colorado Department of Education