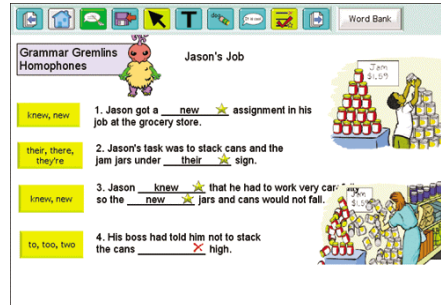


## SHORTCUT SHEET

### INTELLITALK II



IntelliTalk II is a full-featured word processor that allows you to combine graphics, text, and speech to enhance writing and communication skills. It includes special features that promote understanding, reinforce concepts, and provide a multi-sensory writing environment for all learners.

#### TO USE

1. Pull down **File** to **Open**
2. Select desired **Group** or **User** or pull down at arrows to select desired document
3. Highlight document
4. Click **Open**

#### TO START SCANNING

1. Pull down under **Options** to **Dedicated Scanning**
2. Click on **Mouse** if using a switch or the mouse
3. Click the switch/mouse to start scan
4. Press **Escape** and hold for a moment to stop scan
5. If scanning is too fast or too slow, pull down under **Options** to **Scanning Preferences**. Move slider to increase or decrease speed as needed.

#### TO EDIT A PALETTE IN A TEMPLATE

1. Pull down under **File** to **Open**
2. Select **Template** tab at top of box
3. Click on desired Template, example "5 item template"
4. Click **Open**
5. Pull down under **Create** to **Edit Palettes**

6. Select item 1 on right and click **Edit Item**
7. Highlight text and enter text one wants the student to hear and/or "write"
8. Click **Picture** if viewing of a picture is desired with the text
9. Pull down under **Edit** to **Picture Library** and select desired picture; click **Paste** under **Edit**
10. In most cases you will not need to change Actions. If desired, select Action and them click **Add**. Item will appear under **Item Actions**.
11. Click **OK** to return to **Edit Palette Contents** and **Select Next Item** to edit
12. When all palettes have been edited, click **OK**
13. Pull down under **File** to **Save As** and save to desired location

## PRODUCT INFORMATION

- Windows Requirements:** Version 1.1  
 Operating System: Windows 95/98 w/ 32MB RAM  
 Minimum Processor: Pentium 166 Mhz  
 Hard Space Required: 46 MB hard drive space  
 Minimum Display: SVGA monitor; 800 x 600 resolution or better
- Macintosh Requirements:** Operating System: 7.5 or greater  
 Minimum Computer: Power PC 603e or greater; 90 Mhz or greater  
 Minimum RAM: 8 MB available  
 Hard Drive Space Required: 25 MB free hard drive space  
 Minimum Display: 256-color monitor or better; 800 x 600 resolution or better
- Contact Information:** Intellitools, Inc.  
 1720 Corporate Circle  
 Petaluma, CA 94954  
 (800) 899-6687  
[www.intellitools.com](http://www.intellitools.com)
- Cost:** \$139.95

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 Would you like a Shortcut Sheet that doesn't exist? Contact the WesTAC office at (970) 248-0876 or [carrie.foster@uchsc.edu](mailto:carrie.foster@uchsc.edu).