

SHORTCUT SHEET

E Z KEYS



E Z Keys is a communication software program with rapid text to speech voice output utilizing word prediction and abbreviation expansion. E Z Keys also allows you to control your mouse through a single switch, Morse Code, joystick, switch scanning or direct selection. Store hundreds of thousands of phrases and sentences and then retrieve them instantly using E Z Keys Instant Phrases.

TO USE

1. Loading E Z Keys
 - a. Turn on your computer and start windows.
 - b. Put the CD-ROM in your CD-ROM Drive.
 - c. From the taskbar in Windows, Select **Start** and then **Run**.
 - d. Type **d:\ezwin\setup**.
 - e. Follow the instructions on the screen.
 - f. A dialog box will appear asking if you want E Z Keys to start up automatically. Indicate your preference by clicking either **Yes** or **No**.
2. Selecting Your Input Method
 - a. Access the E Z Keys Main Menu by pressing **Ctrl-M** on the Keyboard.
 - b. Select **I** for the Input Menu or click **Input Menu** button.
 - c. Go to the box labeled **Input Method** and click the **arrow to the right of the box**.
 - d. Adjust the settings for the chosen input method.
 - e. Select **OK** to exit the Input Menu and to return to the Main Menu.
3. Adjusting the Voice Settings
 - a. Select **Voice** from the Main Menu.
 - b. Select **Feedback Voice**.
 - c. Select the appropriate **synthesizer** and adjust the settings.
 - d. Select **User Voice** and verify that Settings match the Feedback Voice.
 - e. Select **Personality** for the voice.
 - f. Select **OK** to exit the Voice Menu.
 - g. Select **Run E Z Keys** button.

4. Using E Z Keys
 - a. Make sure E Z Keys is running.
 - b. Open your favorite word processing program.
 - c. Begin typing.
 - d. Word suggestions will appear in the Word Prediction Box. If you see the word you want, Select the **number to the left of the word**.
 - e. E Z Keys automatically types the word for you.

5. Closing E Z Keys
 - a. Go to **Main Menu (Ctrl+M)**.
 - b. Choose **Exit (X)** to exit E Z Keys.
 - c. Choose **Exit E Z Keys (E)**.
 - d. Choose **Yes (Y)** if you wish to save your current Word Prediction File.

6. Shutting down the computer using E Z Keys
 - a. Go to the **Cursor Menu (C on Main Scanbox)**.
 - b. Choose **"rs"** located in the bottom right corner.
 - c. Choose **Exit Windows**.
 - d. The computer will now Shut Down.

OTHER FUNCTIONS AND DIRECTIONS FOR USE

1. Keyboard Shortcuts
 - a. Main Menu: Ctrl+M
 - b. Side Talk: Ctrl+T
 - c. Features On/Off: Ctrl+F
 - d. Unexpand: Ctrl+X
 - e. Move Scan Box: Ctrl+Alt+1,2,3 or 4.

PRODUCT INFORMATION

Contact Information: Words +, Inc.
1220 W. Avenue J
Lancaster, CA 93534-2902
(800) 869-8521
www.words-plus.com

Pricing: \$1395

Created By: Debby McBride, AAC Connections
Edited By: Tammy Sproule, South-Central BOCES SWAAAC Coordinator, 04-01-04

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carrie.foster@uchsc.edu.